



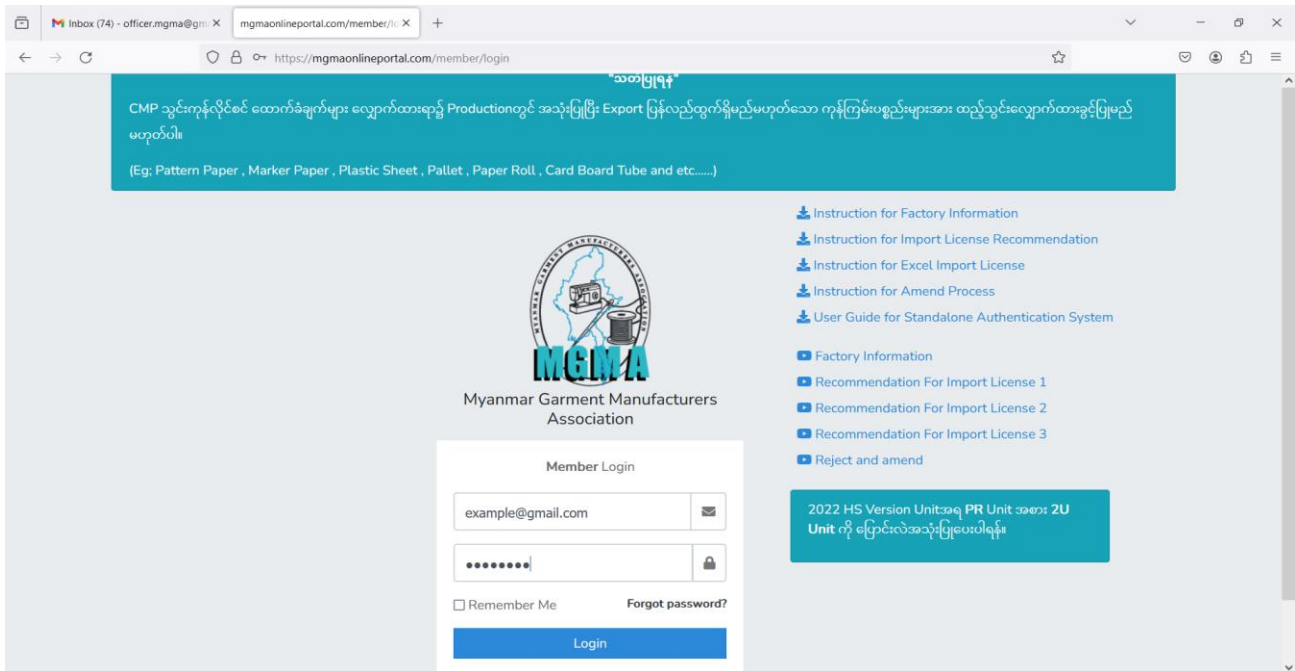
# **Myanmar Garment Manufacturers Association**

## **Instruction for Import License Recommendation**

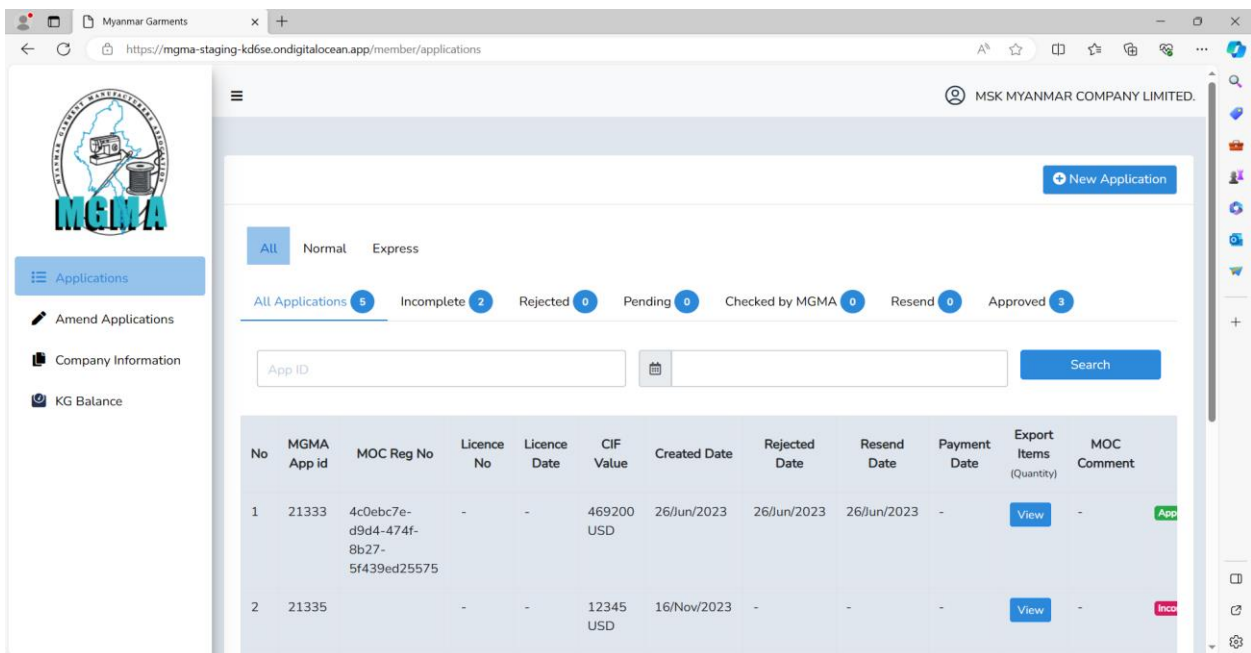
### **MGMA Online Portal System**

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)



- Username နှင့် Password ဖြင့်ဝင်ရန်။



- လိုင်စင်လျှောက်မည်ဆိုပါက New Application နှိပ်ရန်။

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)

### Step (1) – Order Information:

1 - Order Information > 2 - Export Items > 3 - Import Items > 4 - Consumption Ratio > 5 - Supporting Documents >

Order Information

Currency for Import/Export Items : USD

Total FOB Value : 0.00 USD

Total CMP Value : 0.00 USD

Total CIF Value : 0.00 USD

Import/Export Items

How many types of Export Items : 123

- Please Choose USD Or EUR.

Import/Export Items

How many types of Export Items : 123

Total Quantity of Export Items : 2700

How many types of Import Items : 123

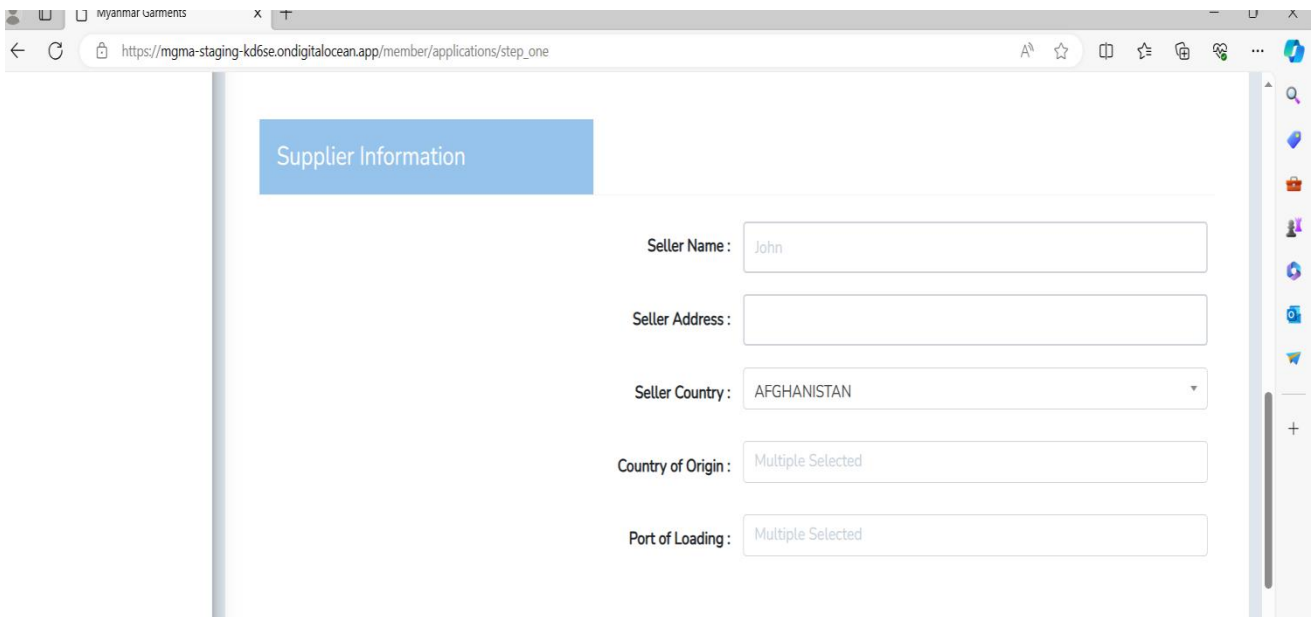
Import Items Information

Type of Import Items :  Fabric & Accessories  Yarn & Accessories

- Export Item, Export Quantity and Import Items များ ရိုက်ထည့်ရန်။
- Type of Import Items ရွေးရန်။

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)



The screenshot shows a web browser window with the URL [https://mgma-staging-kd6se.digitalocean.app/member/applications/step\\_one](https://mgma-staging-kd6se.digitalocean.app/member/applications/step_one). The page title is "Supplier Information". The form contains the following fields:

- Seller Name: John
- Seller Address: (empty)
- Seller Country: AFGHANISTAN
- Country of Origin: Multiple Selected
- Port of Loading: Multiple Selected

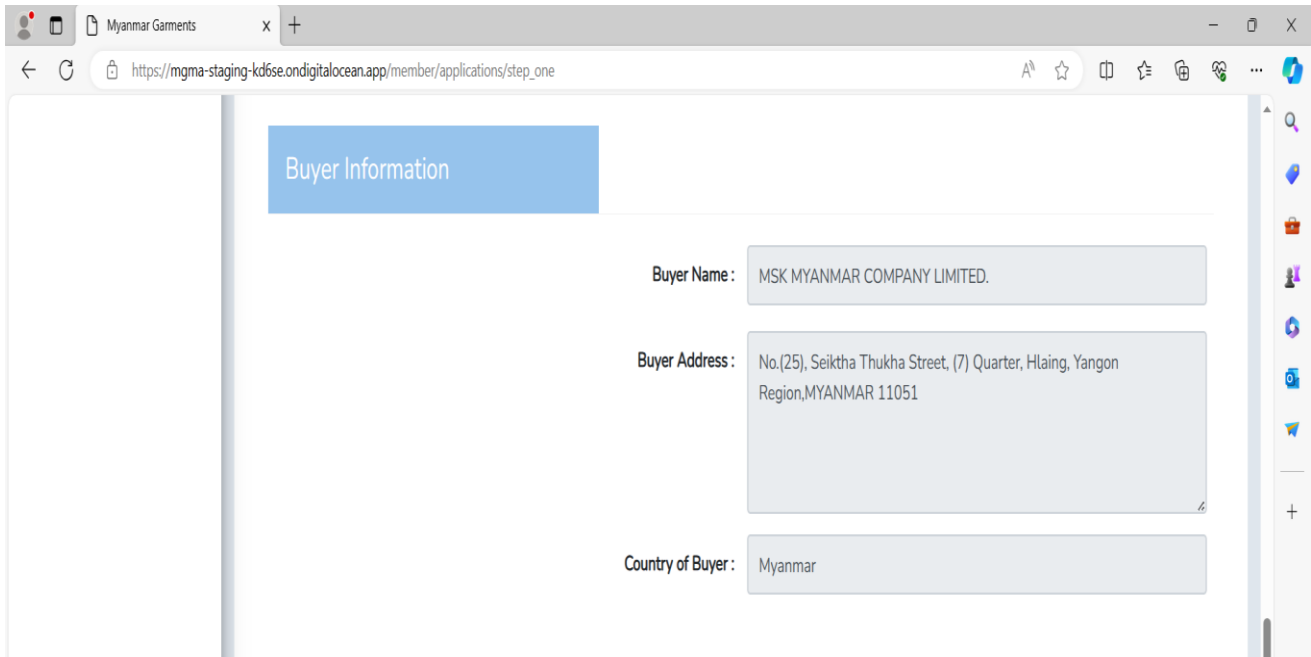
- Supplier Information အဆင့်တွင် Seller Name နှင့် Seller Address အား ရိုက်ထည့်ရန်။
- Border License လျှောက်ထားပါက Seller Address တွင် Branch Office Name and Address ထည့်ရန်။ (ဥပမာ - Korea မှ တင်သွင်းမည့် ကုန်ကြမ်းပစ္စည်းများအား China မှ တဆင့် တင်သွင်းမည်ဆိုပါ က China Branch Office ထည့်ရန်လိုအပ်ပါသည်။)
- Seller Country , Country of Origin and Port of loading နိုင်ငံများအား Dwon Arrow မှ တဆင့်ရွေးချယ်ရန်။

### Remark;

- South Korea နိုင်ငံအား Korea, Republic Of ဟု ပြောင်းလဲရွေးချယ်ရန်။
- Hong Kong (China) အား Chinese Hong Kong ဟု ပြောင်းလဲရွေးချယ်ရန်။

# Myanmar Garment Manufacturers Association

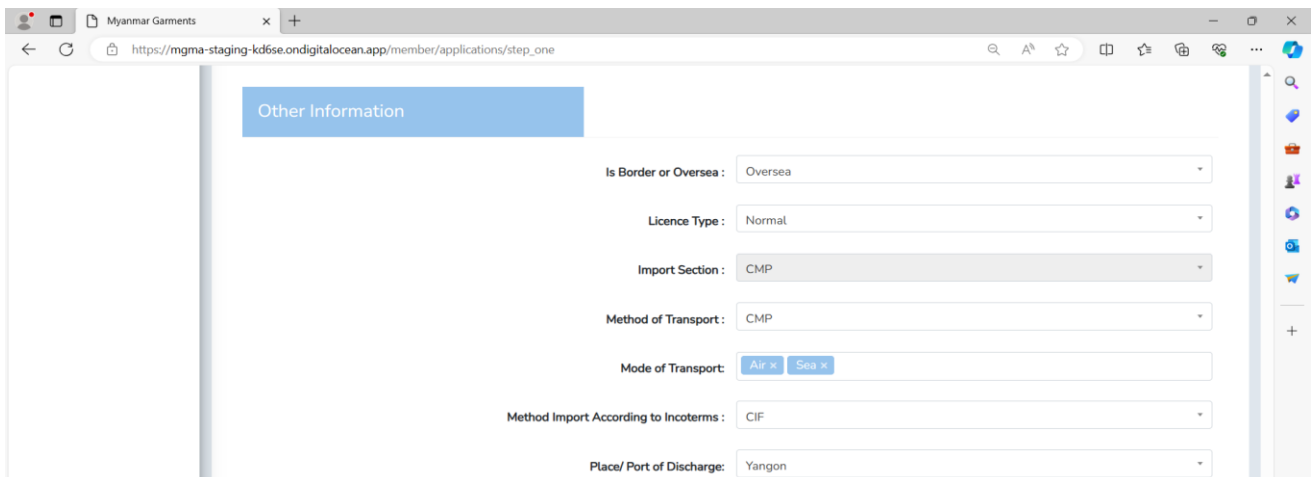
## Instruction for Import License Recommendation (3.1 Version)



The screenshot shows a web browser window with the URL [https://mgma-staging-kd6se.ondigitalocean.app/member/applications/step\\_one](https://mgma-staging-kd6se.ondigitalocean.app/member/applications/step_one). The page title is "Buyer Information". The form contains the following fields:

- Buyer Name: MSK MYANMAR COMPANY LIMITED.
- Buyer Address: No.(25), Seiktha Thukha Street, (7) Quarter, Hlaing, Yangon Region, MYANMAR 11051
- Country of Buyer: Myanmar

- Buyer Information သည် ဖြည့်ရန်မလိုပါ။ System မှ အလိုအလျောက်ပေါ်နေမည်ဖြစ်သည်။



The screenshot shows a web browser window with the URL [https://mgma-staging-kd6se.ondigitalocean.app/member/applications/step\\_one](https://mgma-staging-kd6se.ondigitalocean.app/member/applications/step_one). The page title is "Other Information". The form contains the following fields:

- Is Border or Oversea: Oversea
- Licence Type: Normal
- Import Section: CMP
- Method of Transport: CMP
- Mode of Transport: Air x Sea x
- Method Import According to Incoterms: CIF
- Place/ Port of Discharge: Yangon

- I. **Other Information : If your application is Oversea License,**
  - (1) Please choose **Oversea** in “ Is Border or Oversea”.
  - (2) Please choose **Normal** in “Licence Type”.
  - (3) Please choose **CIF** in “Method Import According to Incoterms.”
  - (4) Please choose **Yangon** in “Place / Port of Discharge”.

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## Instruction for Import License Recommendation (3.1 Version)

Other Information

Is Border or Oversea:

Licence Type:

Import Section:

Method of Transport:

Mode of Transport:

Method Import According to Incoterms:

Border Trade:

Place/ Port of Discharge:

### II. Other Information : If your application is Border License,

- (1) Please choose **Border** in “Is Border or Oversea”.
- (2) Please choose **Border** in “License Type”.
- (3) Please choose **DAP** in “Method Import According to Incoterms”
- (4) Please choose **Muse, Myawaddy, Lewjel, Kanpitete, Myitkyina** and etc.. in “Border Trade”.
- (5) Please choose **Mu Se , Myawadi, Lewjel, Kanpitete, Myitkyina** and etc.. in “Place / Port of Discharge”.

Do you want to apply chemical:  YES  NO

[Log out](#)

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- **If you not apply Chemical:** Do you want to apply Chemical တွင် No. ကို ရွေးရန်။

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## Instruction for Import License Recommendation (3.1 Version)

Do you want to apply chemical:  YES  NO

Reference No:

[Save & Continue >](#)

[Log out](#)

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### III. If you apply Chemical:

- Do you want to apply chemical တွင် “Yes” ကို ရွေးရန်။
- Reference No. Box ကျလာပါကသက်ဆိုင်ရာဌာနမှ ထုတ်ပေးသည့် Reference No. အားရိုက်ထည့်ရမည်ဖြစ်ပြီး “Save & Continue” နှိပ်ရန်။

မှတ်ချက်။ ။ ၂၀၂၁ ခုနှစ် ဇန်နဝါရီလ ၅ ရက်နေ့နောက်ပိုင်းမှစ၍ စက်ရုံများအနေဖြင့် သက်ဆိုင်ရာဌာနတွင် Chemical ထောက်ခံချက် သွားရောက်လျှောက်ထားလျှင် သက်ဆိုင်ရာဌာနမှ Reference No. ပြန်လည်ထုတ်ပေးမည်ဖြစ်ပါသည်။

### Step (2) – Export Items:

1 - Order Information > **2 - Export Items >** 3 - Import Items > 4 - Consumption Ratio > 5 - Supporting Documents > 6 - Payment

**Export Item 1**

Export Gender: Ladies

Product Type Detail: Blouse

Number of Unites/Sets: 10000 U

Unit FOB Price: 20

Unit CMP Price: ၄

Upload Item Image: Upload Export file [Browse](#)

[< Back](#) [Save >](#) [Continue >](#)

[Log out](#)

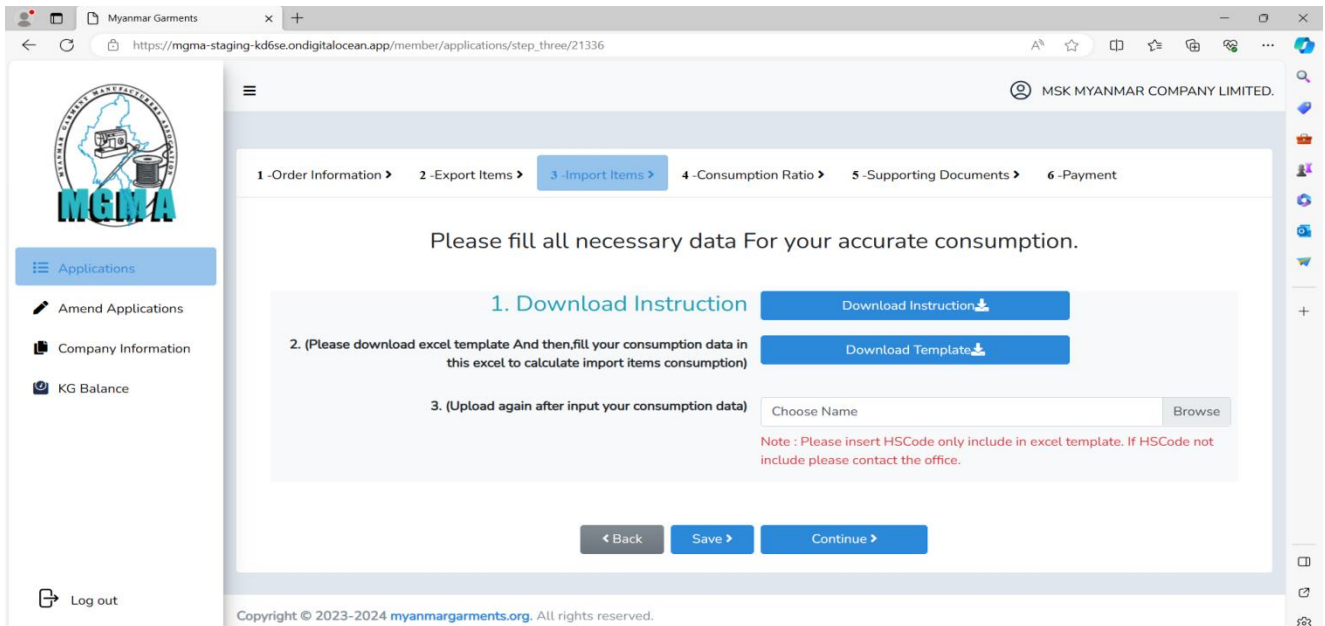
Copyright © 2023-2024 [myanmargarments.org](http://myanmargarments.org). All rights reserved.

Export Gender, Product Type Details and Number of Unites များအား Down Arrow List မှ ရွေးပြီးလျှင် **Save Button** အားနှိပ်ရန်။

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)

### Step (3) – Import Items:



- No Changes in this step.

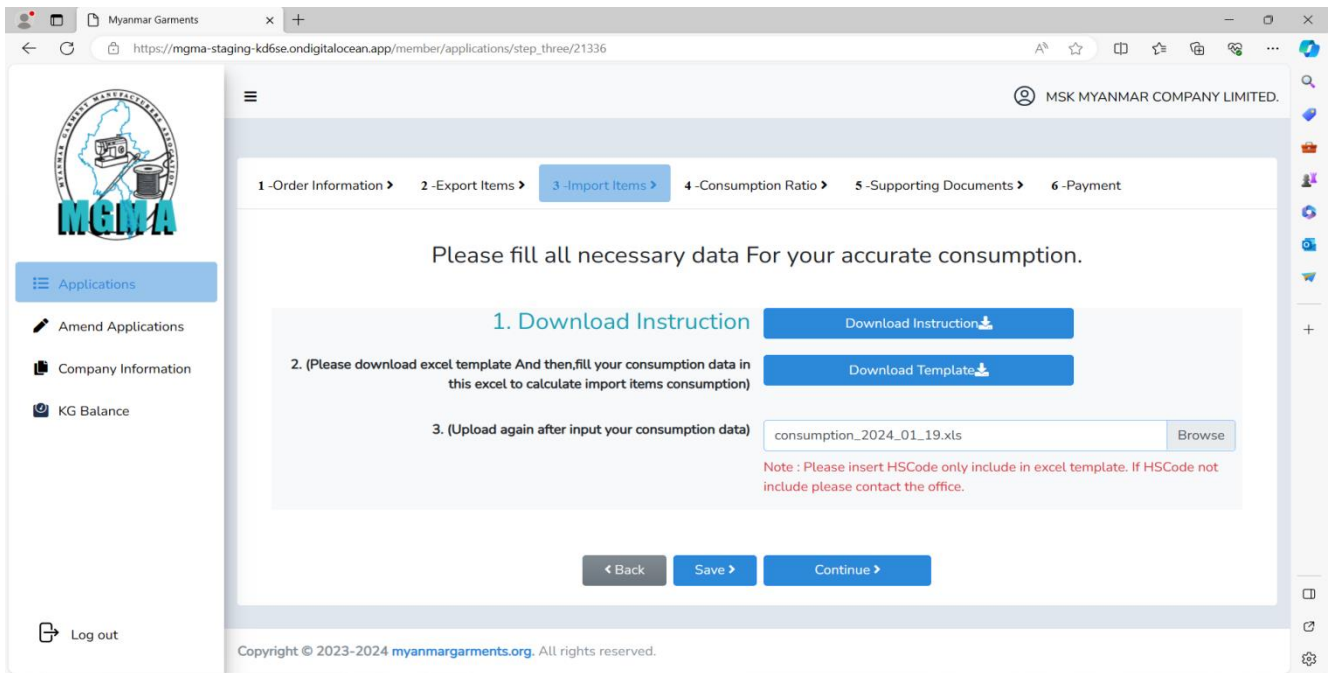
| HS Code    | HS Code-Description    | Main Unit | Import Item Category | Import Item            | Import Item-Other | Unit Price | Quantity | Total Price | Width of Fabric | Unit of Width | Unit of Width Other | Consumption Detail Unit | consumption-1-Ladies-Blouse 10000 | Usage       |
|------------|------------------------|-----------|----------------------|------------------------|-------------------|------------|----------|-------------|-----------------|---------------|---------------------|-------------------------|-----------------------------------|-------------|
| 3702559000 | 100 % Polyester Fabric | M         | Main Fabric          | 100 % Polyester Fabric |                   | 1.5        | 10000    | 15000       |                 |               |                     | M                       |                                   | 1 ၁၁၈၈၀၆    |
| 3702559000 | Non Woven Interlining  | M         | Lining Fabric        | Non Woven Interlining  |                   | 1          | 5000     | 5000        |                 |               |                     | M                       |                                   | 0.5 ၁၁၁၈၈၀၆ |
| 6101900000 | Thread (1U=5000 M)     | U         | Accessories          | Thread (1U=5000 M)     |                   | 0.6        | 200      | 120         |                 |               |                     | M                       |                                   | 100 ၁၁၁၈၈၀၆ |
| 6401991000 | Snap Button            | ZU        | Accessories          | Snap Button            |                   | 0.2        | 20000    | 4000        |                 |               |                     | ZU                      |                                   | 1 ၈၀၀၈၀၆    |
| 6101900000 | Main Label             | U         | Accessories          | Main Label             |                   | 0.2        | 10000    | 2000        |                 |               |                     | U                       |                                   | 1 ၀၅၃၆၀     |

- Sample For Consumption Excel File. (FYI).



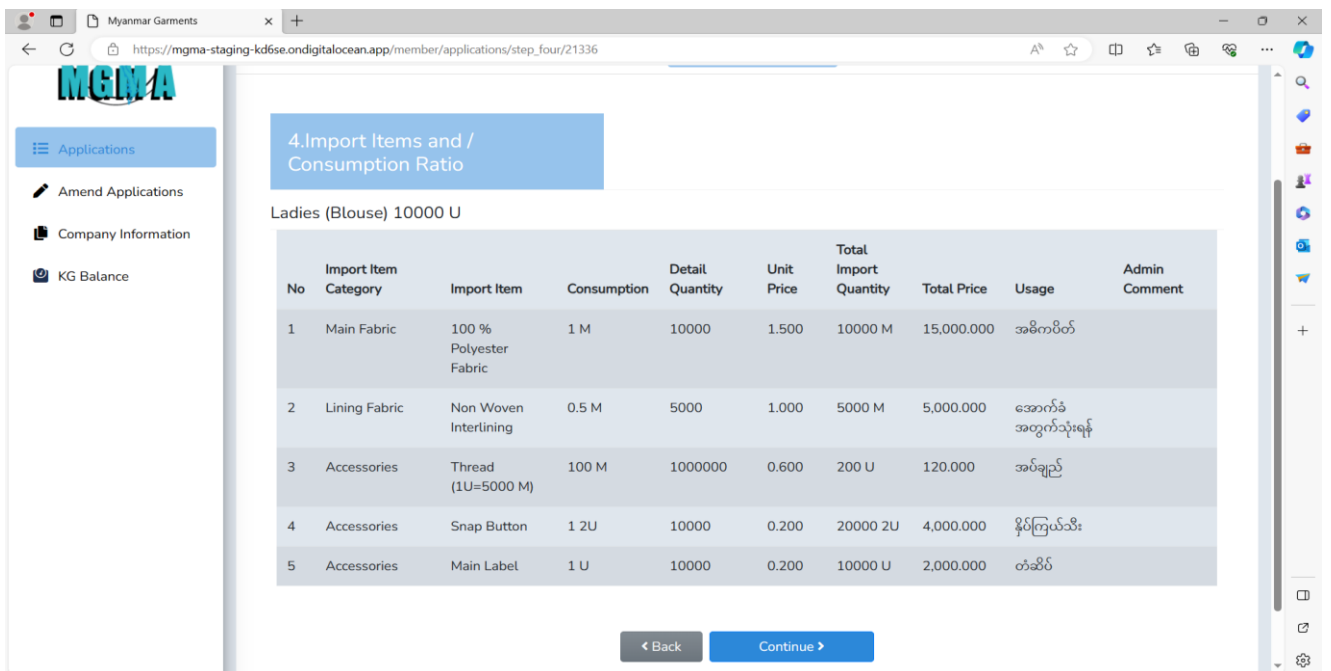
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## Instruction for Import License Recommendation (3.1 Version)



- Browse အားနှိပ်၍ Excel File တွဲပြီးလျှင် **Save Button** အားနှိပ်ရန်။

### Step (4) – Consumption:



- မိမိဖြည့်သွင်းထားသော Data များအား စစ်ဆေးပြီး မှန်ကန်ပါက **Continue Button** အား နှိပ်ရန်။

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)

### Step (5) – Supporting Documents:

The screenshot shows the MGMA web application interface for Step 5: Supporting Documents. The user is logged in as MSK MYANMAR COMPANY LIMITED. The navigation menu on the left includes 'Applications', 'Amend Applications', 'Company Information', and 'KG Balance'. The main content area displays two file upload sections: 'Upload Contract / Agreement File' and 'Upload Proforma Invoice'. Each section has a text input field with a file name and a 'Browse' button. At the bottom, there are 'Back', 'Save', and 'Continue' buttons.

- Browse များအား နှိပ်၍ Contract / Aggreement and Invoice များအားတွဲပြီးလျှင် **Save Button** နှိပ်ရန်။

### Step (6) – Payment:

The screenshot shows the MGMA web application interface for Step 6: Payment. The user is logged in as MSK MYANMAR COMPANY LIMITED. The navigation menu on the left includes 'Applications', 'Amend Applications', 'Company Information', and 'KG Balance'. The main content area displays two payment options: 'Normal Application Installation' and 'Express Application Installation'. Each option has a text input field for the application fee and a 'Submit Payment' button. The 'Normal Application Installation' option requires 200 MMK, and the 'Express Application Installation' option requires 50000 MMK. Both options show 'Payment Methods' with an MPU logo and a text input field.

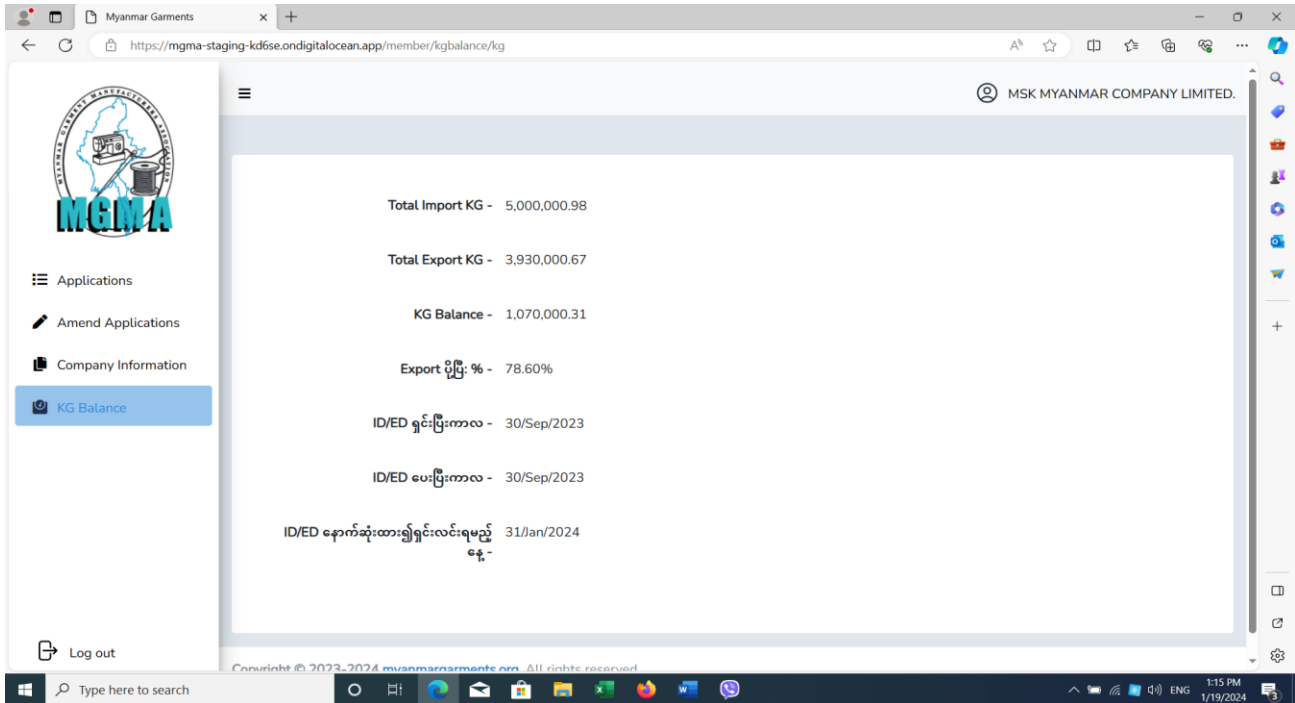
- Please Choose Normal Payment Or Express Payment.

# Myanmar Garment Manufacturers Association

## Instruction for Import License Recommendation (3.1 Version)

### Information for KGs Process

မိမိတို့ စက်ရုံ/ကုမ္ပဏီများမှ တင်သွင်း/တင်ပို့ထားသော KGs စာရင်းများ၊ Export ပိုပြီး % နှင့် ID & ED စာရင်းများအား နောက်ဆုံးထားရှင်းလင်းရမည့် ရက်များကို KG Balance အား နှိပ်၍ ကြည့်ရှုနိုင်ပါသည်။



Thank You!